How to Plan a Mitigation in SimpleRisk

Introduction

Once your risks have been identified and entered into the system you are going to need to plan mitigations to deal with them SimpleRisk makes this a very simple and straightforward practice by helping you track and plan mitigations and reviews in a manner that's easy to digest

Instruction

To plan a mitigation we must first navigate to the "Risk Assessment" menu at the top and the "Plan Mitigation" panel on the left. In this panel you will see all risks assigned to teams you are a part of or otherwise have access to. In this view you will see the Risk ID# associated with each risk along with their Status, Subject, and Date Submitted. This is also where you can see if any mitigation has been planned for a risk or if any reviews have been done.

To plan and submit a new mitigation we will select the corresponding "No" in the row of the risk we wish to mitigate. Once a mitigation plan has been added to a risk it will no longer be listed in this panel. Once you click the "No" you will be brought to the Mitigation Planning menu this will allow you to plan out how you plan to mitigate the risk a screenshot is provided below.

While in the Plan Mitigation panel you have several input fields. The input fields with drop downs can have new values added as well as remove the unused values in the "Configure" menu at the top and the "Add and Remove Values" panel on the left. All other input fields are on an as used basis and are not stored except for in the risk the mitigation was planned for. This is also another time you have the option to upload any supporting documentation to your mitigation plan using the "Choose File" button at the bottom right. Once you a have filled out your proposed mitigation you may save it by clicking the "Save Mitigation" button. After you have saved it it may be reviewed by management to be approved and move through the proposed mitigation process, it could be rejected and closed, it could also be accepted until next review, or the last default outcome would be that it is considered for a project to group with multiple like risks.

This concludes the Plan Mitigation process if any questions were left unanswered or could use more descriptive answers contact us using the "Submit Feedback" link at the bottom center of the previous web page.