How to Attach Controls to Mitigations in SimpleRisk

Introduction

This guide will cover how to attach your controls from the governance section of SimpleRisk to the mitigations of your risks. This guide assumes you have already added the frameworks and controls you would like to use in your mitigations to SimpleRisk. If you have not already done this you can find a guide on doing so here: How to Manage Frameworks and Controls in SimpleRisk

Adding a Control to a Mitigation

To begin adding a control to a risk already defined in the system we will need to take the following steps.

1) Navigate to “Risk Management” at the top followed by “Plan Mitigations” on the left.

2) Now in the list find the risk you wish to you add a control to and click the “No” in that row. If your risk has already had a mitigation planned you may use the search function at the top right and enter the ID of that risk and click the mitigation tab from the risk details page to update the mitigation. If you do not know the ID of the risk you may want to utilize the Dynamic Risk Report in the Reporting section to find the Risk ID.

3) On this page you will need to select the control you wish to apply at the bottom of the left column of fields. Once selected the control will be displayed on the page and saved with the mitigation. Any mitigation percent associated with the control will be applied to the inherent risk as long as a higher mitigation percent has not already been set in the “Mitigation Percent” field of the mitigation.

4) Click the “Save Mitigation” button toward the upper right hand side of the page and this will save the mitigation with your control and apply any mitigation percentages that have been added.

Summary

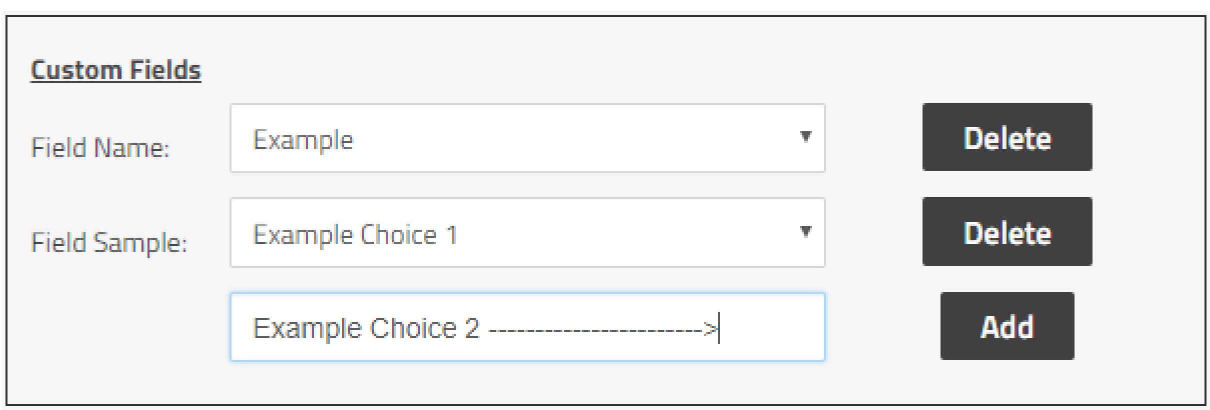
This short guide has outlined the steps required to add controls to risk mitigations in SimpleRisk. If anything was found to be unclear or requires more details please contact us at support@simplerisk.com and we will be happy to assist you.

1) Enter a name for your new field in the “Add a Custom Field” section.

2) Now select a field type. Currently, there are four types of field options available.

- Dropdown – This allows you to create a new dropdown menu, along with your custom entries to populate the menu. Only one item may be selected when using this field type.
- Multi-dropdown – This will allow you to create a dropdown that allows users to select any number of entries. Again you will create the entries that can be selected from this dropdown.
- Short Text – This will allow you to create a small text box field for open ended, free form entries and for the purposes of appearance, is ideal for entries that will only contain a few words.
- Long Text – This field type works the same as the small text field and for the purposes of appearance, is designed for lengthier free form entries.

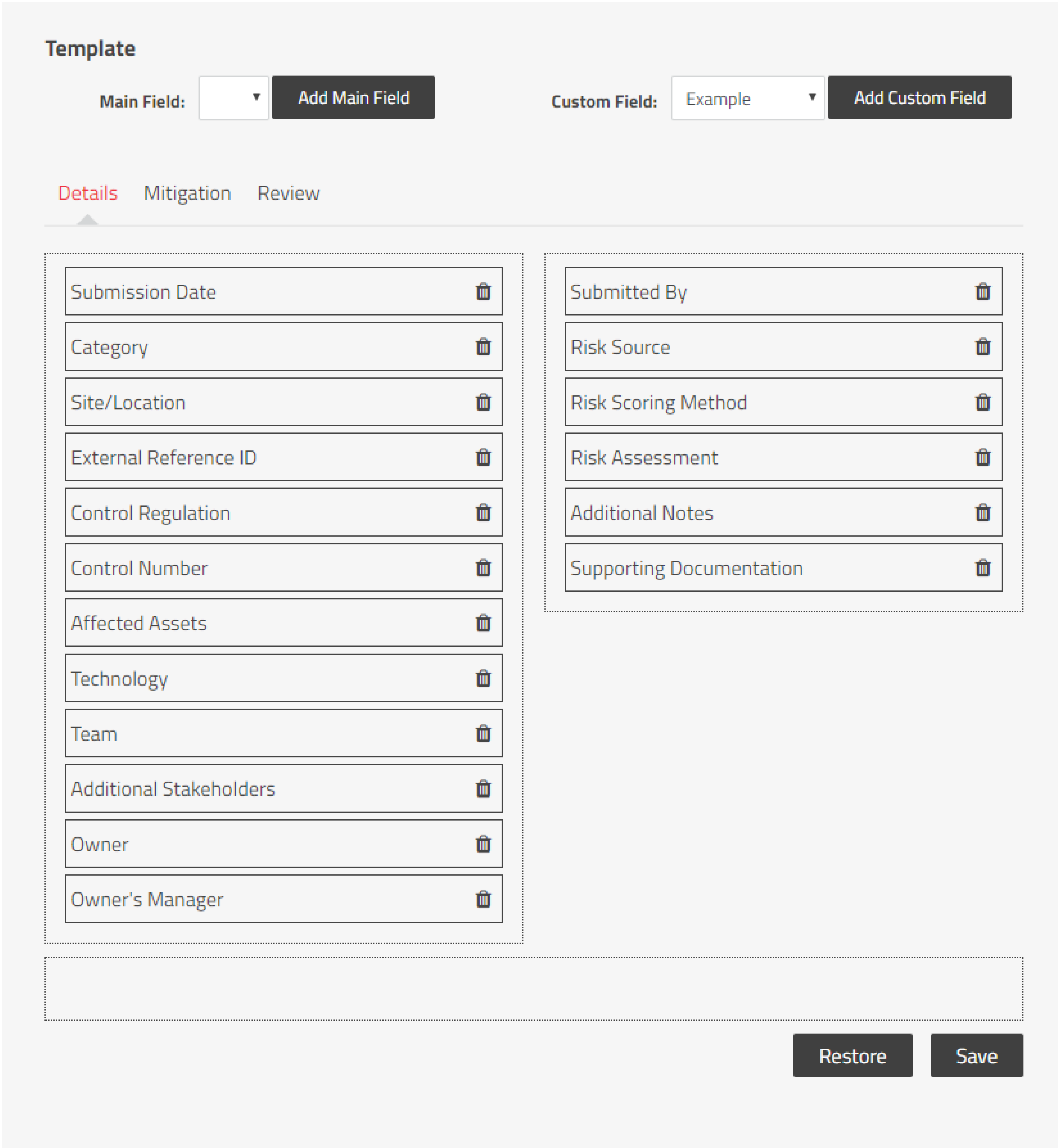
3) Your final step for creating a new field will be to click the “Add” button.



For both dropdowns and multi-dropdowns, you will now want to define some values for them. To define values, navigate to the second section on the page labeled “Custom Fields.” Here, you will select the custom field you wish to add/remove values from in the dropdown labeled “Field Name.” You will now be presented with two new additions to the page, one of which is labeled “Field Sample,” and a second one that is a blank field for adding a new option.

To add a new option, type your value into the blank field and click the “Add” button to the right of the field. This will add your new option to the dropdown menu and can be repeated as many times as necessary. You may also delete entries by selecting them in the dropdown labeled “Field Sample” and then clicking the “Delete” button found to the right. This is also where you can delete a custom field altogether by selecting it in the “Field Name” dropdown and then clicking the “Delete” button, which is displayed next to the “Field Name” dropdown.

Please note that deleting fields does not delete any data associated with a field name and that any data linked to a deleted field will be stored in the SimpleRisk database and is recoverable. Deleting a field name only eliminates the field name from being available to select as an option via the SimpleRisk UI. Should you elect to create a new field using the same name as a previously deleted field, it will not restore this association. However, there is a way to retrieve this data from the database and we recommend contacting support@simplerisk.com should you need guidance on how this can be accomplished.



Now we will explain how to add a new field to a page in SimpleRisk. Currently the Customization Extra supports adding fields to Risks, Mitigations, and Review pages in SimpleRisk. This same functionality will be extended to additional SimpleRisk modules in future releases. Adding a field to a page in SimpleRisk is quite easy and the steps are listed below.

1) In the “Template” section below “Main Field,” select the page to which you would like to add a custom field. The current options are “Details,” “Mitigation,” and “Review.”

2) Now select the field you are going to add in the “Custom Field” dropdown.

3) Click “Add Custom Field” to add the field to the page.

4) Click “Save” at the bottom right of the page. Note that you must click “Save” or the new custom field will not appear on the page.

You are also able to rearrange the order in which fields are displayed, including all SimpleRisk default fields that are stock, by dragging and dropping them to the location of your choice. Clicking the “Trashcan” icon found adjacent to any field will allow you remove that field from the page. You may also remove any stock SimpleRisk fields not in use by performing this same action. (**Note:** This action does not delete the field name from the system or any data associated with that field name and will only prevent the field from being displayed.)

If you ever need to add a stock SimpleRisk field back into SimpleRisk that was previously deleted, you simply need to select the field name in the “Main Field” dropdown and click “Add Main Field.” A reminder not to forget to click “Save” at the bottom right, to ensure the field is added back to the page.

Summary

This guide has covered the configuration, installation, and management of the Customization Extra. If you still have questions or something is not functioning as expected, please contact us at: support@simplerisk.com